# 2018/19

Associate in Health Studies Little Resociate in Hea

| Associate | in | Health | <b>Studies</b> |
|-----------|----|--------|----------------|
|           |    |        |                |

健康學副學士

(Programme Code:

)

Definitive Programme Document

September 2018

| This Definitive Programme Document applies to the cohort of students admitted in the<br>2018/19 academic year. Students should abide by all the rules and regulations stated  |
|---|
| herein, as well as those stated in the Student Handbook. Both this Definitive Programme Document and the Student Handbook are subject to review and may make appropriate changes at any time. Students will be informed of the changes as and when appropriate. |
|   |
| Last updated in <mark>August 2019</mark>  |

The prefix of the subject codes under the 8C106 programme has been changed from "CCN" to "BHMH", "LCH", "SEHH" and "SHDH" from the academic year 2019/20. The prefixes denoting the subject offering academic divisions of College of Professional and Continuing Education (CPCE) are presented below:

| <b>Prefix</b> | Subject Offering Academic Division                         |
|---------------|--|
| <b>BHMH</b>   | Division of Business and Hospitality Management (BHM)      |
| <b>LCH</b>    | Division of Languages and Communication (LC)               |
| <b>SEHH</b>   | Division of Science, Engineering and Health Studies (SEHS) |
| <b>SHDH</b>   | Division of Social Sciences, Humanities and Design (SSHD)  |

Below please find the old and new subject code conversion:

| Old<br>Subject<br>Code | New<br>Subject<br>Code | Subject Title                                      |
|------------------------|------------------------|--|
| <b>CCN1001</b>         | LCH1001                | Elementary Chinese                                 |
| <b>CCN1003</b>         | LCH1106                | Chinese Communication for College Students         |
| <b>CCN1004</b>         | SHDH1004               | Creative and Critical Thinking                     |
| <b>CCN1011</b>         | LCH1011                | Elementary French                                  |
| <b>CCN1012</b>         | <b>SEHH1012</b>        | Foundation of Traditional Chinese Medicine         |
| <b>CCN1014</b>         | SHDH1014               | Fundamental Visualisation Skills                   |
| <b>CCN1016</b>         | <b>SEHH1016</b>        | Introduction to Internet Technology                |
| <b>CCN1019</b>         | LCH1019                | Japanese I   |
| <b>CCN1021</b>         | BHMH1021               | Personal Financial Planning                        |
| <b>CCN1022</b>         | SHDH1022               | Personal Growth and Development                    |
| CCN1024                | LCH1024                | Putonghua for College Students                     |
| CCN1025                | SHDH1025               | The History and Culture of Hong Kong               |
| <b>CCN1028</b>         | <b>SEHH1028</b>        | Elementary Statistics                              |
| <b>CCN1034</b>         | <b>SEHH1034</b>        | Information and Communication Technology           |
| <b>CCN1041</b>         | BHMH1041               | Accounting for Non-Business Students               |
| CCN1042                | BHMH1042               | Economics and Society (for Non-Business Students)  |
| <b>CCN1043</b>         | LCH1043                | English for Academic Studies (Health Studies) I    |
| <b>CCN1044</b>         | LCH1044                | English for Academic Studies (Health Studies) II   |
| CCN1048                | <b>SEHH1048</b>        | Introduction to Linear Algebra                     |
| CCN1064                | LCH1064                | Academic English (Health Studies) I                |
| CCN1065                | LCH1065                | Academic English (Health Studies) II               |
| <b>CCN1112</b>         | SEHH1112               | Basic Laboratory Techniques and Safety             |
| CCN2001                | BHMH2001               | Introduction to Chinese Political and Legal System |
| CCN2002                | BHMH2002               | Introduction to Economics                          |
| CCN2003                | BHMH2003               | Introduction to Marketing                          |
| CCN2004                | BHMH2004               | Managing Organisations                             |
| CCN2005                | BHMH2005               | Organisational Behaviour                           |
| CCN2006                | BHMH2006               | Understanding Globalisation                        |
| CCN2007                | LCH2007                | Business Putonghua                                 |
| CCN2008                | SEHH2008               | Chemistry and Modern Living                        |
| CCN2009                | LCH2009                | Chinese for Academic Purposes                      |
| CCN2010                | LCH2010                | English for Workplace Communication                |

| Old<br>Subject<br>Code | New<br>Subject<br>Code | Subject Title   |
|------------------------|------------------------|---|
| CCN2011                | SEHH2011               | Environmental Science   |
| CCN2012                | SHDH2012               | Experiencing Architecture   |
| CCN2013                | SHDH2013               | Exploring Human Nature  |
| CCN2014                | <b>SEHH2014</b>        | Food Hygiene and Nutritional Health                                       |
| CCN2015                | SHDH2015               | Gender Issues   |
| CCN2016                | LCH2016                | Grammar in Context  |
| CCN2017                | SHDH2017               | Introduction to Chinese Culture   |
| CCN2018                | LCH2018                | Introduction to Chinese Literature  |
| CCN2019                | LCH2019                | Introduction to Communication Studies                                     |
| CCN2020                | SHDH2020               | Introduction to Philosophy  |
| CCN2021                | SHDH2021               | Introduction to Political Science   |
| CCN2022                | LCH2022                | Japanese II   |
| CCN2023                | SEHH2023               | Light, Man and Environment  |
| CCN2024                | SHDH2024               | Logic and Reasoning   |
| CCN2025                | SHDH2025               | Love, Intimacy and Identity   |
| CCN2026                | SHDH2026               | Mass Media and Culture  |
| CCN2027                | LCH2027                | Oral Communication in English   |
| CCN2028                | SEHH2028               | Products and Materials in Modern Society                                  |
| CCN2029                | SHDH2029               | Professionals and the Society   |
| CCN2030                | SHDH2030               | Social Development in China Statistics                                    |
| CCN2031<br>CCN2032     | SEHH2031<br>SHDH2032   |   |
| CCN2032<br>CCN2035     | SHDH2032<br>SHDH2035   | The History and Culture of East Asia  Values and Ethics in Daily Life     |
| CCN2039                | SHDH2039               | Fundamental Psychology for Health Studies                                 |
| CCN2040                | SHDH2040               | Sociology for Health Studies  |
| CCN2043                | SHDH2043               | Digital Storytelling  |
| CCN2044                | SHDH2044               | Digital Visualisation in New Media  |
| CCN2045                | SEHH2045               | Healthy Ageing  |
| CCN2046                | SHDH2046               | Music, Mind and Human Behaviour   |
| CCN2047                | SHDH2047               | Understanding Society through Visual Arts                                 |
| CCN2048                | SHDH2048               | The History and Culture of Modern China                                   |
| CCN2049                | SHDH2049               | Chinese and Western Cultures  |
| CCN2050                | SHDH2050               | Creativity and Everyday Life  |
| CCN2051                | SHDH2051               | Positive Psychology in Daily Life   |
| CCN2052                | SHDH2052               | China in the Era of Globalisation   |
| CCN2053                | BHMH2053               | Chinese Management Wisdom   |
| CCN2055                | SHDH2055               | Exploring Culture through Field Trip                                      |
| CCN2056                | SHDH2056               | Exploring Life, Death and Human Relations in Traditional Chinese Thoughts |
| CCN2057                | SEHH2057               | Health and Fitness: Theory and Practice                                   |
| CCN2191                | SHDH2191               | Introduction to Social Services in Hong Kong                              |
| CCN2201                | SHDH2201               | Chinese Family and Culture  |
| <b>CCN2202</b>         | LCH2202                | Chinese Film and Fiction  |
| <b>CCN2203</b>         | LCH2203                | Classical Chinese Fiction   |

| Old<br>Subject<br>Code | New<br>Subject<br>Code | Subject Title                                       |
|------------------------|------------------------|---|
| <b>CCN2214</b>         | SHDH2214               | The Role of Chinese Women in Historical Development |
| <b>CCN2216</b>         | SHDH2216               | Wisdom in Eastern Tradition                         |
| CCN2230                | <b>SEHH2230</b>        | Basic Health Assessment and Clinical Skills         |
| CCN2231                | <b>SEHH2231</b>        | General Biochemistry                                |
| CCN2232                | <b>SEHH2232</b>        | General Microbiology                                |
| <b>CCN2233</b>         | <b>SEHH2233</b>        | Human Biology I                                     |
| <b>CCN2234</b>         | <b>SEHH2234</b>        | Human Biology II                                    |
| CCN2235                | <b>SEHH2235</b>        | Introduction to Pathophysiology and Pharmacology    |
| <b>CCN2254</b>         | <b>SEHH2254</b>        | Cell Biology  |
| CCN2256                | <b>SEHH2256</b>        | Field Practice - General Health Care Setting        |
| <b>CCN2257</b>         | <b>SEHH2257</b>        | Field Practice - Mixed Health Setting               |
| CCN2258                | <b>SEHH2258</b>        | Fundamental Concepts of Health and Nursing          |
| CCN2260                | <b>SEHH2260</b>        | Science of Human Movement                           |
| <b>CCN2282</b>         | LCH2282                | Chinese Creative Writing                            |
| <b>CCN2284</b>         | <b>SEHH2284</b>        | Molecular Biology                                   |
| <b>CCN2329</b>         | LCH2329                | Classical Chinese Poetry                            |
| CCN3132                | <b>SEHH3132</b>        | Fundamentals of Chinese Medicinal Therapy           |
| <b>CCN3147</b>         | <b>SEHH3147</b>        | Child and Adolescent Health                         |

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## 1. Host Department

The Associate in Health Studies programme (Programme Code: ) is hosted by

#### 2. Programme Operation and Management

The programme is listed on the Qualifications Register (QR) of The Government of the Hong Kong Special Administrative Region (HKSAR); the qualification is recognised under the Qualifications Framework (QF) and is commensurate with Level 4 of the Generic Level Descriptors. For details of the QR and QF, please visit <a href="http://www.hkqr.gov.hk/">http://www.hkqr.gov.hk/</a>.

#### 2.1 Programme Leader

A Programme Leader is appointed to provide academic support in the realm of quality assurance in both teaching and learning. The Programme Leader, with the assistance of Assistant Programme Leaders, also provides input in staffing, student admission, assessment and feedback, and programme development.

#### 2.2 College Programme Committee

The College Programme Committee (CPC) exercises the overall academic and operational responsibility for all the programmes of and their development within defined policies, procedures and regulations.

#### 2.3 Programme Executive Group

The Programme Executive Group (PEG) manages the day to day operation of this programme. The Group, which consists of a Programme Leader, Assistant Programme Leaders and staff with key programme responsibilities, operates informally.

#### 2.4 Student/Staff Consultative Group

The Student/Staff Consultative Group (SSCG) provides a channel through which student and teacher views can be obtained. During the meetings of the Group, teaching staff and student representatives meet for constructive discussion on matters relating to student workload, teaching methods, the relevance of the course content and possible improvements.

### 2.5 Programme Counselling Team

The Programme Counselling Team includes a number of academic staff members serving as Personal Tutors. Personal Tutors are responsible for providing students with relevant and current information about curriculum and programme requirements, advising students on the suitable combination of subjects before subject registration in each semester, giving academic advice to students related to their studies, assisting students in solving problems encountered in their studies, and referring students to other resources for further assistance and/or information.

#### 2.6 Student Feedback Questionnaire

The Student Feedback Questionnaire (SFQ) is a regular process in to collect feedback from students on each of the subjects they study. Students' participation and feedback is anonymous to their lecturers. The feedback will provide useful information for improving the quality of teaching and learning. The survey exercise will normally be conducted towards the end of the teaching period in each semester/summer term (where applicable).

#### 2.7 Channels for Communication and Feedback at

In addition to the SFQ, various channels are available for students to convey their needs and provide feedback to . Students are encouraged to make use of the following channels to voice their opinions and concerns about learning and teaching whenever needed:

- Informal meetings and discussions with Subject Leaders or Lecturers
- Discussions with Scheme Leaders, Programme Leaders, Personal Tutors, or Student Counselling Officers
- Student representatives on the SSCG
- Student representatives on various committees
- E-mail, enquiry hotline and Information Kiosk on campus

#### 3. Aims and Intended Learning Outcomes

#### 3.1 Institutional Learning Outcomes

All Associate Degree programmes of are designed to help students achieve the following six institutional learning outcomes at a standard that is achievable for a two-year full-time sub-degree programme, commensurate with the QF Level 4 Generic Level Descriptors, and meets the competence level required of an associate professional:

- 1. **Lifelong Learner:** Graduates should recognise the need for continual learning and self-development, and be able to plan, manage and improve their own learning for future academic pursuit and other self-determined development goals.
- 2. Competent Associate Professional: Graduates should be able to integrate and apply in practice the fundamental knowledge and skills required for functioning effectively as an entry-level associate professional.
- **3. Critical Thinker:** Graduates should be able to examine the validity of information, arguments, and different viewpoints, and reach a sound judgement on the basis of credible evidence and logical reasoning.
- **4. Effective Communicator:** Graduates should be able to comprehend and communicate effectively in English and Chinese, orally and in writing, in professional and daily contexts.
- **5. Practical Problem Solver:** Graduates should be able to identify and define problems in professional and daily contexts, and produce workable solutions to the problems.

**6. Ethical Citizen**: Graduates should acknowledge their responsibilities as associate professionals and citizens to the society and their own nation, and be able to demonstrate ethical reasoning in professional and daily contexts.

#### 3.2 Aims of Associate Degree Programmes of

The Associate Degree programmes of are based on the revised Common Descriptors propounded by the Education Bureau (EDB) and are designed to provide students with fundamental generic and discipline-specific knowledge – primarily for future academic pursuit, and secondarily for entry into the job market as associate professionals. The Associate in Health Studies ( ) also aims to help students develop a foundation of generic skills and broad-based knowledge that nurture lifelong learning.

#### 3.3 Programme Intended Learning Outcomes

The Programme Intended Learning Outcomes (P-ILOs) centre around generic and professional competence which encompasses the attitude, knowledge, and skills expected of graduates of the programme. These can be broken down into the following more specific outcomes:

Upon successful completion of the programme, graduates will be able to:

- **1. P-ILO-1** Communication: Communicate effectively in oral and written English and Chinese with clients and professionals in health-care settings.
- **2. P-ILO-2 IT and Quantitative skills**: Apply information technology and quantitative skills to carry out tasks commonly encountered in daily life, at work and in tertiary level studies.
- **3. P-ILO-3 Problem Solving**: Generate practical and workable solutions to deal with problems encountered in daily life, at work and in tertiary level studies.
- **4. P-ILO-4 Health Care Knowledge and Skills**: Apply principles, techniques and equipment as well as practical skills to promote wellness of clients in health care settings.
- **5. P-ILO-5 Critical Thinking**: Evaluate information, ideas, arguments and issues critically, and make evidence-based decisions within the practice of an associate professional.
- **6. P-ILO-6 Ethics and Professional Attitudes**: Demonstrate a professional attitude in terms of sense of responsibility and integrity.
- **7. P-ILO-7 Broadening**: Describe and explain issues and concerns commonly encountered in daily life, at work or in tertiary studies, drawing upon knowledge and skills from a broad range of disciplines.

#### 3.4 **Alignment with Institutional Learning Outcomes**

The relationship between the

P-ILOs and

**Institutional Learning Outcomes** 

|          | F      | _ | <br> | _ |
|----------|--------|---|------|---|
| is shown | below: |   |      |   |

|   | Institutional Learning Outcomes <sup>©</sup> |  |                     |                           |                                |                    |  |  |  |
|---|--|--|---------------------|---------------------------|--------------------------------|--------------------|--|--|--|
| P-ILOs*   | Lifelong<br>Learner                          | Competent<br>Associate<br>Professional | Critical<br>Thinker | Effective<br>Communicator | Practical<br>Problem<br>Solver | Ethical<br>Citizen |  |  |  |
| P-ILO-1<br>Communication                        | ✓  | ✓                                      |                     | ✓                         |                                |                    |  |  |  |
| P-ILO-2<br>IT and Quantitative<br>skills        | <b>*</b>                                     | *                                      |                     |                           |                                |                    |  |  |  |
| P-ILO-3<br>Problem Solving                      |  | ✓                                      |                     |                           | ✓                              |                    |  |  |  |
| P-ILO-4<br>Health Care<br>Knowledge and Skills  |  | <b>✓</b>                               | ✓                   |                           | <b>√</b>                       |                    |  |  |  |
| P-ILO-5<br>Critical Thinking                    | ✓  | ✓                                      | ✓                   |                           | <b>*</b>                       |                    |  |  |  |
| P-ILO-6<br>Ethics and<br>Professional Attitudes | <b>√</b>                                     | <b>✓</b>                               |                     |                           |                                | <b>*</b>           |  |  |  |
| P-ILO-7<br>Broadening                           |  | ✓                                      | ✓                   |                           |                                |                    |  |  |  |

Making a major contribution to the stated institutional learning outcomes.

#### 3.5 Alignment with QF Level 4 Generic Level Descriptors

P-ILOs and the QF Level 4 Generic Level Descriptors<sup>1</sup> The relationship between the is shown below:

|          |         |     | QF Level 4 Generic Level Descriptors* |     |     |         |     |     |  |     |     |     |     |                  |     |
|----------|---------|-----|---------------------------------------|-----|-----|---------|-----|-----|--|-----|-----|-----|-----|------------------|-----|
|          |         |     | Knowle<br>tellectu                    |     |     | Process |     |     | Application, Autonomy & Accountability |     |     |     |     | CIN <sup>®</sup> |     |
|          |         | K-1 | K-2                                   | K-3 | K-4 | P-1     | P-2 | P-3 | A-1                                    | A-2 | A-3 | A-4 | A-5 | A-6              | C-1 |
| 34-      | P-ILO-1 | ✓   | ✓                                     | ✓   | ✓   | ✓       | ✓   |     | ✓                                      |     |     |     |     |                  | ✓   |
| "SO      | P-ILO-2 | ✓   | ✓                                     | ✓   | ✓   | ✓       | ✓   |     | ✓                                      |     |     |     |     |                  | ✓   |
| ij       | P-ILO-3 | ✓   |                                       | ✓   | ✓   | ✓       | ✓   | ✓   | ✓                                      | ✓   | ✓   |     | ✓   |                  |     |
| <u>-</u> | P-ILO-4 | ✓   | ✓                                     |     | ✓   |         | ✓   | ✓   |  |     | ✓   | ✓   | ✓   | ✓                |     |
|          | P-ILO-5 | ✓   | ✓                                     | ✓   | ✓   | ✓       | ✓   | ✓   | ✓                                      | ✓   |     | ✓   | ✓   |                  | ✓   |
|          | P-ILO-6 |     |                                       |     |     | ✓       |     | ✓   |  |     |     | ✓   | ✓   | ✓                |     |
|          | P-ILO-7 | ✓   | ✓                                     | ✓   | ✓   |         |     | ✓   | ✓                                      | ✓   | ✓   |     | ✓   | ✓                |     |

Generic Level Descriptors of Level 4 of the Qualifications Framework (2008 version) of HKSAR https://www.hkqf.gov.hk

For the full statements of Institutional Learning Outcomes and P-ILOs, please refer to Sections 3.1 and 3.3 respectively.

For the full outcome statements, please refer to Section 3.3.

CIN = Communication, IT & Numeracy

Please refer to the Table 3.5.1 below for the QF Level 4 outcomes K-1, K-2, ..., C-1

Making a major contribution to the stated QF Level 4 outcomes

**Table 3.5.1 - QF Level 4 Generic Level Descriptors** 

|                                      |                                       |     | Learning Outcome Description  |  |  |  |  |  |
|--------------------------------------|---------------------------------------|-----|---|--|--|--|--|--|
|                                      |                                       | K-1 | Develop a rigorous approach to the acquisition of a broad<br>knowledge base, with some specialist knowledge in selected<br>areas.   |  |  |  |  |  |
|                                      | Knowledge &<br>Intellectual<br>Skills | K-2 | Present and evaluate information, using it to plan and develop investigative strategies.  |  |  |  |  |  |
|                                      | SKIIIS                                | K-3 | Deal with well-defined issues within largely familiar contexts, but extend this to some unfamiliar problems.  |  |  |  |  |  |
|                                      |                                       | K-4 | Employ a range of specialized skills and approaches to generate a range of responses.   |  |  |  |  |  |
| ors                                  |                                       | P-1 | Operate in a range of varied and specific contexts involving some creative and non-routine activities.  |  |  |  |  |  |
| QF Level 4 Generic Level Descriptors | Process                               | P-2 | Exercise appropriate judgement in planning, selecting or presenting information, methods or resources.  |  |  |  |  |  |
| el Des                               |                                       | P-3 | Carry out routine lines of enquiry, development of investigation into professional level issues and problems.   |  |  |  |  |  |
| c Lev                                |                                       | A-1 | The ability to perform skilled tasks requiring some discretion are judgement, and undertake a supervisory role.   |  |  |  |  |  |
| eri                                  | Annliastion                           | A-2 | Undertake self-directed and a some directive activity.  |  |  |  |  |  |
| en                                   | Application, Autonomy &               | A-3 | Operate within broad general guidelines or functions.   |  |  |  |  |  |
| 4 G                                  | Accountability                        | A-4 | Take responsibility for the nature and quantity of own outputs.   |  |  |  |  |  |
| ्<br> <br>                           | Accountability                        | A-5 | Meet specified quality standards.   |  |  |  |  |  |
| F Lev                                |                                       | A-6 | Accept some responsibility for the quantity and quality of the output of others.  |  |  |  |  |  |
| Ò                                    | Communication,<br>IT & Numeracy       | C-1 | <ul> <li>Use a wide range of routine skills and some advanced skills associated with the subject/discipline– for example:</li> <li>Present using a range of techniques to engage the audience in both familiar and some new contexts</li> <li>Read and synthesize extended information from subject documents; organize information coherently, convey complex ideas in well-structured form</li> <li>Use a range of IT applications to support and enhance work</li> <li>Plan approaches to obtaining and using information, choose appropriate methods and data to justify results &amp; choices</li> <li>Carry out multi-stage calculations</li> </ul> |  |  |  |  |  |

#### 3.6 Alignment with Learning Outcomes of the EDB's Common Descriptors

The relationship between P-ILOs and the Learning Outcomes of the EDB's

Common Descriptors for Associate Degree Programmes<sup>2</sup> is shown below:

|          |         |     | Learning O | utcomes of | the EDB's C | ommon Des | criptors^ |     |
|----------|---------|-----|------------|------------|-------------|-----------|-----------|-----|
|          |         | E-1 | E-2        | E-3        | E-4         | E-5       | E-6       | E-7 |
| **       | P-ILO-1 | ✓   | ✓          | ✓          | ✓           |           |           |     |
| *SO      | P-ILO-2 | ✓   | ✓          | ✓          | ✓           |           |           |     |
| Ĭ        | P-ILO-3 | ✓   | ✓          | ✓          | ✓           | ✓         |           |     |
| <b>-</b> | P-ILO-4 |     | ✓          |            | ✓           |           |           |     |
|          | P-ILO-5 | ✓   | ✓          | ✓          | ✓           |           |           |     |
|          | P-ILO-6 |     |            |            |             | ✓         |           | ✓   |
|          | P-ILO-7 | ✓   | ✓          | ✓          | ✓           | ✓         | ✓         | ✓   |

Updated Revised Common Descriptors for Associate Degree and Higher Diploma Programmes under the New Academic Structure (Version as at February 2017): <a href="http://www.ipass.gov.hk">http://www.ipass.gov.hk</a>

Table 3.6.1 - Learning Outcomes of the EDB's AD Common Descriptors

|  |     | Learning Outcome Description  |
|--|-----|---|
| Common                                     | E-1 | A solid foundation of generic skills, including languages, IT, interpersonal communication, quantitative and analytical skills, skills in evaluating information for planning and investigative purposes, critical thinking and problem solving skills, as well as skills in the ability to learn how to learn. |
|  | E-2 | A broad theoretical understanding of the chosen discipline and its application.   |
| Learning Outcomes of the EDB's Descriptors | E-3 | An appreciation and basic understanding of the skills and knowledge of various disciplines and areas of study through general education, including studies in the liberal arts and sciences.  |
| omes                                       | E-4 | A theoretical foundation upon which further study in the discipline at the degree level, or professional level, can be built.   |
| Outc                                       | E-5 | A stronger self-awareness and understanding of one's aptitudes, abilities, orientations and inclinations.   |
| rning                                      | E-6 | An appreciation of the major socio-political, cultural and economic issues in the local, national, regional and international contexts.   |
| Lea  | E-7 | A strong sense of social responsibility and civic values, a passion in pursuing creativity and innovativeness, and the spirit of lifelong learning.   |

For the full outcome statements, please refer to Section 3.3.

<sup>^</sup> Please refer to Table 3.6.1 below for the EDB's learning outcomes E-1, E-2, ..., E-7

<sup>✓</sup> Making a major contribution to the stated EDB's learning outcomes

#### 4. **Minimum Entry Requirements**

The minimum requirements for entry into the first year of the two-year are as follows:

programme

- For Hong Kong Diploma of Secondary Education (HKDSE) Qualification Holders (i)
  - Satisfactory completion of Secondary 6; and
  - (b) Level 2 in five HKDSE subjects\*, including English Language and Chinese Language.

\*A maximum of two HKDSE Applied Learning subjects can be counted for admission purposes.

- For Hong Kong Advanced Level Examination (HKALE) Qualification Holders (ii)
  - Satisfactory completion of Secondary 6; and
  - Grade E / Level 2 in Hong Kong Certificate of Education Examination (HKCEE) English Language and Chinese Language plus Grade E in three other HKCEE subjects; and
  - Grade E in one HKALE subject; or Grade E in two HKALE (AS-level) subjects, which may include Use of English, and Chinese Language and Culture.
- For Holders of Other Qualifications (iii)
  - The equivalents of the above requirements.
- (iv) For those who do not possess the above-mentioned qualifications but have reached the age of 25 before 1 September in the admission year, they may apply as "mature" students. Mature candidates are expected to demonstrate proficiency in English as well as suitability to study for the programme to the satisfaction of the admission panel.

#### 5. **Mode and Duration of Study**

programme is offered in full-time mode of study. In each academic year, there are two semesters, each of which has 13 teaching weeks and a non-mandatory summer term of 7 teaching weeks' duration. Students are normally required to complete 15 - 18 credits per semester for two consecutive years and follow the progression study patterns specified in Section 8. Students who wish to study at their own pace instead of following the specified progression study patterns will have to seek prior approval from the College. The normal duration of the programme is two years, and the maximum duration allowed for completion is four years.

#### 6. Attendance

Students are required to have attained at least 70% of attendance in each of the subjects they study; otherwise they may be disallowed to sit for the subject examination, downgraded or awarded failure grades for unsatisfactory attendance.

Regular and punctual attendance at lectures and tutorials is important. If students are late for more than 15 minutes for a tutorial or 30 minutes for a lecture, they will be regarded as absent for that particular tutorial or lecture. Students who are often absent or late for class will be given a written warning by their lecturers or tutors. In case of illness, the original doctor's certificate is required.

Students must only attend the subject classes in which they are registered. They will have their names listed on the finalised class registers after the add/drop period only if they are officially registered in that particular subject class. Attending classes in which students have not been officially registered is not allowed.

## 7. **Granting of Awards**

Students are required to graduate as soon as they satisfy all the conditions listed below for the award of Associate in Health Studies:

- (i) complete successfully a total of  $60/62/63/65^{\circ}$  credits of compulsory and elective subjects within the permissible maximum duration of 4 years;
- (ii) satisfy the level, general education (GE) and discipline-specific (DS) requirements as stipulated in the programme curriculum;
- (iii) attain a Grade Point Average (GPA) of 2.0 or above; and
- (iv) have a formal qualification in First Aid from a relevant certification body.

#### 8. Curriculum Structure

The programme is offered in full-time mode based on a credit-based programme of study. To graduate, students are required to complete, depending on qualifications at admission, a total of 60/62/63/65<sup>^</sup> credits specified as follows:

- 36 to 41<sup>^</sup> credits of GE subjects; and
- 24 credits of DS subjects.

#### 8.1 Subject Level and Subject Code

All subjects offered under the programme are at Level 1, 2, or 3, and each subject is worth 3 credits unless otherwise specified. The first digit of the subject code denotes the level of the subject, for example, CCN1003 is a Level 1 subject. Levels 1 and 2 subjects are equivalent to QF Level 4, and Level 3 subjects are equivalent to QF Level 5.

#### 8.2 Credit and Level Requirements

Students are required to successfully complete a total of  $60/62/63/65^{\circ}$  credits (equivalent to 260/268/273/281 QF credits), of which at least 30 credits are at Level 2 or above.

<sup>&</sup>lt;sup>^</sup> Refer to Section 8 for details.

<sup>&</sup>lt;sup>^</sup> Refer to Sections 8.3 and 8.4 for details

<sup>^</sup> Refer to Sections 8.3 and 8.4 for details

#### **8.3 General Education Requirements**

Students pursuing the Associate in Health Studies award are required to successfully complete 8 GE compulsory subjects plus 4 or 5 GE elective subjects for a total of 36 to 41 credits.

#### (I) GE Compulsory Subjects (8 subjects)

Students are required to successfully complete the following 8 GE compulsory subjects:

- (1) CCN1003 Chinese Communication for College Students [Note 1]
- (2) CCN1004 Creative and Critical Thinking
- (3) CCN1028 Elementary Statistics
- (4) CCN1034 Information and Communication Technology
- (5) CCN2039 Fundamental Psychology for Health Studies
- (6) CCN2040 Sociology for Health Studies
- (7) CCN1043 English for Academic Studies (Health Studies) I *or* CCN1064 Academic English (Health Studies) I (*4 credits*) [Note 2]
- (8) CCN1044 English for Academic Studies (Health Studies) II *or* CCN1065 Academic English (Health Studies) II (4 credits) [Note 2]
- Note 1: Students who are Non-Chinese Speakers (NCS), or whose Chinese standards are at junior secondary level or below, will be required to take an alternative Chinese subject, **CCN1001 Elementary Chinese**.
- Note 2: Students admitted with Level 2 in HKDSE English Language (or its equivalents) are required to take CCN1064 Academic English (Health Studies) I and CCN1065 Academic English (Health Studies) II, while students admitted with Level 3 or above in HKDSE English Language (or its equivalents) are required to take CCN1043 English for Academic Studies (Health Studies) I and CCN1044 English for Academic Studies (Health Studies) II.

#### (II) GE Elective Subjects under Cluster Areas (4 or 5 subjects)

Students should complete 4 GE elective subjects selected from Table 8.3.1 below. In addition, students with HKDSE qualifications but without Level 3 or above in any one HKDSE subject other than English Language should take one additional GE elective subject. These GE elective subjects, together with the programme-compulsory subjects CCN2039 Fundamental Psychology for Health Studies and CCN2040 Sociology for Health Studies stated in part (I) above, should be selected from at least four of the five Cluster Areas in Table 8.3.1, and one of them should be designated as China-related (except students who have already completed a China-related DS subject).

**Table 8.3.1 – GE Subjects**#

| Subject<br>Nature            | Cluster Area   | Subject<br>Code    | Subject Title  | Continuous<br>Assessment<br>(%) | Exam<br>(%) | Pre-requisite   | Exclusion                                    |
|------------------------------|--|--------------------|--|---------------------------------|-------------|---|--|
|                              |  | CCN1001            | Elementary Chinese   | 100                             | 0           | Nil   | CCN1003                                      |
|                              |  | CCN1003            | Chinese Communication for College Students   | 100                             | 0           | Nil   | CCN1001                                      |
|                              |  | CCN1004            | Creative and Critical Thinking   | 100                             | 0           | Nil   | Nil  |
|                              |  | CCN1028            | Elementary Statistics  | 50                              | 50          | Nil   | CCN1008 &<br>CCN1039                         |
|                              |  | CCN1034            | Information and<br>Communication Technology  | 60                              | 40          | Nil   | CCN1007,<br>CCN1031,<br>CCN1039 &<br>CCN2041 |
| GE<br>Compulsory<br>Subjects |  | CCN1043            | English for Academic Studies<br>(Health Studies) I   | 100                             | 0           | Level 3 or<br>above in<br>HKDSE<br>English<br>Language; or<br>its equivalents | Nil  |
|                              |  | CCN1044            | English for Academic Studies<br>(Health Studies) II  | 100                             | 0           | CCN1043   | Nil  |
|                              |  | CCN1064            | Academic English (Health<br>Studies) I(4 credits)  | 100                             | 0           | Nil   | Nil  |
|                              |  | CCN1065            | Academic English (Health<br>Studies) II (4 credits)  | 100                             | 0           | CCN1064   | Nil  |
|                              |  | CCN2039            | Fundamental Psychology for<br>Health Studies   | 40                              | 60          | Nil   | Nil  |
|                              |  | CCN2040            | Sociology for Health Studies   | 100                             | 0           | Nil   | Nil  |
|                              | Cluster A  |                    | Personal Growth and  | ı                               |             | 1   | CCN1020 &                                    |
|                              |  | CCN1022            | Development  | 100                             | 0           | Nil   | CCN2037                                      |
|                              | Human Nature,<br>Relations and<br>Development<br>(HRD) | CCN2013<br>CCN2015 | Exploring Human Nature Gender Issues   | 100<br>100                      | 0           | Nil<br>Nil  | Nil<br>Nil                                   |
|                              |  | CCN2013<br>CCN2025 | Love, Intimacy and Identity  | 60                              | 40          | Nil   | Nil  |
|                              |  | CCN2025<br>CCN2035 | Values and Ethics in Daily Life  | 100                             | 0           | Nil   | Nil  |
|                              |  | CCN2039            | Fundamental Psychology for<br>Health Studies<br>(Compulsory for Associate in<br>Health Studies Students) | 40                              | 60          | Nil   | Nil  |
|                              |  | CCN2040            | Sociology for Health Studies<br>(Compulsory for Associate in<br>Health Studies Students)                 | 100                             | 0           | Nil   | Nil  |
|                              |  | CCN2046            | Music, Mind and Human<br>Behaviour   | 100                             | 0           | Nil   | Nil  |
|                              |  | CCN2050            | Creativity and Everyday Life   | 100                             | 0           | Nil   | Nil  |
| GE                           |  | CCN2051            | Positive Psychology in Daily<br>Life   | 100                             | 0           | Nil   | Nil  |
| Elective<br>Subjects         |  | CCN2056            | Exploring Life, Death and Human Relations in Traditional Chinese Thoughts*                               | 100                             | 0           | Nil   | Nil  |
|                              | Cluster B  | 0000000            | In   | ·                               |             |   |  |
|                              |  | CCN1021<br>CCN1041 | Personal Financial Planning Accounting for Non-Business  | 50                              | 50          | Nil<br>Nil  | Nil<br>CCN2101                               |
|                              |  | CCN1041<br>CCN1042 | Students Economics and Society   | 50                              | 50          | Nil   | CCN2101                                      |
|                              |  | CCIN1U42           | (for Non-Business Students) Introduction to Chinese  | 30                              | 30          | 1911  | CCINZUUZ                                     |
|                              | Community,<br>Organisation                             | CCN2001            | Political and Legal System*  | 50                              | 50          | Nil   | Nil  |
|                              | and  | CCN2002            | Introduction to Economics  | 50                              | 50          | Nil   | CCN1042                                      |
|                              | Globalisation<br>(COG)                                 | CCN2003            | Introduction to Marketing  | 50                              | 50          | Nil   | Nil  |
|                              | (533)  | CCN2004            | Managing Organisations   | 50                              | 50          | Nil   | CCN3107                                      |
|                              |  | CCN2005            | Organisational Behaviour   | 50                              | 50          | Nil   | Nil  |
|                              |  | CCN2006            | Understanding Globalisation  | 50                              | 50          | Nil   | CCN3118                                      |
|                              |  | CCN2021            | Introduction to Political Science  | 60                              | 40          | Nil   | Nil  |
|                              |  | CCN2029            | Professionals and the Society  | 60                              | 40          | Nil   | Nil  |

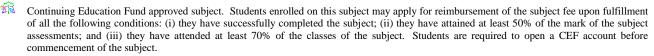
Table 8.3.1 – GE Subjects<sup>#</sup> (Continued)

| Subject<br>Nature    | Cluster Area   | Subject<br>Code    | Subject Title   | Continuous<br>Assessment<br>(%) | Exam<br>(%) | Pre-requisite  | Exclusion  |  |  |  |
|----------------------|--|--------------------|---|---------------------------------|-------------|--|------------|--|--|--|
|                      | Cluster B (Contin  | ued)               |   | (, 5)                           |             |  |            |  |  |  |
|                      | Community,   | CCN2047            | Understanding Society through<br>Visual Arts          | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      | Organisation<br>and<br>Globalisation   | CCN2052            | China in the Era of Globalisation*                    | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      | (COG)  | CCN2053            | Chinese Management Wisdom*                            | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      | Cluster C  | •                  |   |                                 |             |  |            |  |  |  |
|                      |  | CCN1025            | The History and Culture of Hong Kong                  | 50                              | 50          | Nil  | CCN2036    |  |  |  |
|                      |  | CCN2012            | Experiencing Architecture Introduction to Chinese     | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      |  | CCN2017            | Culture* Introduction to Chinese                      | 50<br>60                        | 50<br>40    | Nil<br>Nil   | Nil<br>Nil |  |  |  |
|                      |  | CCN2018            | Literature*   |                                 |             |  |            |  |  |  |
|                      |  | CCN2020            | Introduction to Philosophy                            | 60                              | 40          | Nil<br>CCN1004 or                                    | Nil        |  |  |  |
|                      |  | CCN2024            | Logic and Reasoning                                   | 50                              | 50          | CCN1035 or<br>CCN1036 or<br>CCN1072 or<br>equivalent | Nil        |  |  |  |
|                      | History,   | CCN2026            | Mass Media and Culture                                | 60                              | 40          | Nil  | Nil        |  |  |  |
|                      | Cultures and   | CCN2030            | Social Development in China*                          | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      | World Views<br>(HCW)   | CCN2032            | The History and Culture of East Asia                  | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      |  | CCN2048            | The History and Culture of Modern China*              | 50<br>50                        | 50          | Nil  | CCN2033    |  |  |  |
|                      |  | CCN2049            | CCN2049 Chinese and Western Cultures*                 |                                 | 50          | Nil  | CCN2034    |  |  |  |
|                      |  | CCN2055            | Exploring Culture through<br>Field Trip               | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      |  | CCN2201            | Chinese Family and Culture*                           | 100                             | 0           | Nil  | Nil        |  |  |  |
| GE                   |  | CCN2202<br>CCN2203 | Chinese Film and Fiction*  Classical Chinese Fiction* | 50                              | 50          | Nil  | Nil        |  |  |  |
| Elective<br>Subjects |  | CCN2203<br>CCN2214 | The Role of Chinese Women in Historical Development*  | 50<br>50                        | 50          | Nil<br>Nil   | Nil<br>Nil |  |  |  |
|                      |  | CCN2216            | Wisdom in Eastern Tradition*                          | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      |  | CCN2282            | Chinese Creative Writing                              | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      |  | CCN2329            | Classical Chinese Poetry*                             | 50                              | 50          | Nil  | CCN2281    |  |  |  |
|                      | Cluster D Foundation of Traditional CONTRACT CON |                    |   |                                 |             |  |            |  |  |  |
|                      |  | CCN1012            | Chinese Medicine Introduction to Internet             | 100                             | 0           | Nil  | CCN3132    |  |  |  |
|                      |  | CCN1016            | Technology  | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      |  | CCN1048            | Introduction to Linear Algebra                        | 40                              | 60          | Nil  | Nil        |  |  |  |
|                      |  | CCN2008<br>CCN2011 | Chemistry and Modern Living Environmental Science     | 50<br>60                        | 50<br>40    | Nil<br>Nil   | Nil<br>Nil |  |  |  |
|                      | Science,<br>Technology and   | CCN2011<br>CCN2014 | Food Hygiene and Nutritional Health                   | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      | Environment  | CCN2023            | Light, Man and Environment                            | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      | (STE)  | CCN2028            | Products and Materials in<br>Modern Society           | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      |  | CCN2031            | Statistics  | 40                              | 60          | Nil  | Nil        |  |  |  |
|                      |  | CCN2044            | Digital Visualisation in New<br>Media                 | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      |  | CCN2045            | Healthy Ageing  | 60                              | 40          | Nil  | CCN2259    |  |  |  |
|                      | Cluster E  | CCN2057            | Health and Fitness: Theory and Practice               | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      | Clustel E  | CCN1011            | Elementary French                                     | 50                              | 50          | Nil  | Nil        |  |  |  |
|                      | Language and   | CCN1014            | Fundamental Visualisation Skills                      | 100                             | 0           | Nil  | Nil        |  |  |  |
|                      | Communication  | CCN1019            | Japanese I  | 60                              | 40          | ۸  | Nil        |  |  |  |
|                      | (LC)   | CCN1024            | Putonghua for College Students                        | 60                              | 40          | Nil  | CCN1054    |  |  |  |
|                      |  | CCN2007            | Business Putonghua                                    | 60                              | 40          | CCN1024 or<br>CCN1054@                               | Nil        |  |  |  |

# **Table 8.3.1 – GE Subjects**<sup>#</sup> (Continued)

| Subject<br>Nature | Cluster Area                          | Subject<br>Code | Subject Title                          | Continuous<br>Assessment<br>(%) | Exam<br>(%) | Pre-requisite | Exclusion               |
|-------------------|---------------------------------------|-----------------|--|---------------------------------|-------------|---------------|-------------------------|
|                   | Cluster E (Continu                    | ied)            |  |                                 |             |               |                         |
|                   |                                       | CCN2009         | Chinese for Academic Purposes          | 100                             | 0           | Nil           | Nil                     |
| GE                | Language and<br>Communication<br>(LC) | CCN2010         | English for Workplace<br>Communication | 100                             | 0           | Nil           | CCN2182<br>&<br>CCN2328 |
| Elective          |                                       | CCN2016         | Grammar in Context                     | 50                              | 50          | Nil           | Nil                     |
| Subjects          |                                       | CCN2019         | Introduction to Communication Studies  | 50                              | 50          | Nil           | Nil                     |
|                   |                                       | CCN2022         | Japanese II                            | 60                              | 40          | CCN1019 &     | Nil                     |
|                   |                                       | CCN2027         | Oral Communication in English          | 100                             | 0           | Nil           | CCN2327                 |
|                   |                                       | CCN2043         | Digital Storytelling                   | 100                             | 0           | Nil           | Nil                     |

<sup>\*</sup> Designated as China-related.



- ^ Ability to understand, read and write Chinese characters (漢字).
- @ or a minimum of 39 hours' training in Putonghua and/or an equivalent level of proficiency in Putonghua, which must be supported by an official document.
- & or a minimum of 39 hours' training in Japanese and/or an equivalent level of proficiency in Japanese, which must be supported by an official document.
- # Subject syllabuses can be obtained via my. accessible through website at http://

#### 8.4 Discipline-specific Requirements

Apart from the GE subjects, students studying the programme are required to successfully complete 8 DS subjects for a total of 24 credits (see Table 8.4.1 below for the full list of DS subjects).

#### (I) DS Compulsory Subjects (5 subjects)

Students are required to successfully complete the following 5 DS compulsory subjects:

- (1) CCN2230 Basic Health Assessment and Clinical Skills
- (2) CCN2232 General Microbiology
- (3) CCN2233 Human Biology I
- (4) CCN2234 Human Biology II
- (5) CCN2235 Introduction to Pathophysiology and Pharmacology

#### (II) DS Elective Subjects (3 subjects)

Students are also required to successfully complete 3 DS elective subjects selected from the following subjects grouped under 3 categories, according to their articulation interests:

#### **Nursing Science**

- CCN2256 Field Practice General Health Care Setting
- CCN2257 Field Practice Mixed Health Setting^
- CCN2258 Fundamental Concepts of Health and Nursing
- CCN3132 Fundamentals of Chinese Medicinal Therapy
- CCN3147 Child and Adolescent Health

#### Rehabilitation and Health Management

- CCN2191 Introduction to Social Services in Hong Kong
- CCN2257 Field Practice Mixed Health Setting^
- CCN2260 Science of Human Movement

#### Applied BioScience

- CCN1112 Basic Laboratory Techniques and Safety
- CCN2231 General Biochemistry
- CCN2254 Cell Biology
- CCN2257 Field Practice Mixed Health Setting^
- CCN2284 Molecular Biology

<sup>^</sup> Students may select CCN2257 Field Practice – Mixed Health Setting, regardless of their interests in concentrating in any of the above categories.

Table 8.4.1 - DS Subjects<sup>#</sup>

| Subject<br>Nature    | Subject<br>Code | Subject Title                                    | Continuous<br>Assessment<br>(%) | Exam (%) | Pre-requisite                         | Exclusion |
|----------------------|-----------------|--|---------------------------------|----------|---------------------------------------|-----------|
|                      | CCN2230         | Basic Health Assessment and Clinical Skills      | 100                             | 0        | Nil                                   | Nil       |
|                      | CCN2232         | General Microbiology                             | 60                              | 40       | Nil                                   | Nil       |
| DS                   | CCN2233         | Human Biology I                                  | 60                              | 40       | Nil                                   | Nil       |
| Compulsory           | CCN2234         | Human Biology II                                 | 60                              | 40       | Nil                                   | Nil       |
| Subjects             | CCN2235         | Introduction to Pathophysiology and Pharmacology | 60                              | 40       | CCN2233 &<br>CCN2234<br>or<br>CCN2320 | Nil       |
|                      | CCN1112         | Basic Laboratory Techniques and Safety           | 100                             | 0        | Nil                                   | Nil       |
|                      | CCN2191         | Introduction to Social Services in Hong<br>Kong  | 100                             | 0        | Nil                                   | Nil       |
|                      | CCN2231         | General Biochemistry                             | 50                              | 50       | Nil                                   | Nil       |
|                      | CCN2254         | Cell Biology                                     | 50                              | 50       | CCN1109 or<br>CCN2233                 | Nil       |
|                      | CCN2256         | Field Practice - General Health Care Setting     | 100                             | 0        | CCN2230                               | Nil       |
| DS                   | CCN2257         | Field Practice - Mixed Health Setting            | 100                             | 0        | CCN2230                               | Nil       |
| Elective<br>Subjects | CCN2258         | Fundamental Concepts of Health and<br>Nursing    | 100                             | 0        | Nil                                   | Nil       |
|                      | CCN2260         | Science of Human Movement                        | 100                             | 0        | CCN2233<br>or<br>CCN2321              | Nil       |
|                      | CCN2284         | Molecular Biology                                | 60                              | 40       | CCN1109 or<br>CCN2233                 | Nil       |
|                      | CCN3132         | Fundamentals of Chinese Medicinal<br>Therapy     | 100                             | 0        | Nil                                   | Nil       |
|                      | CCN3147         | Child and Adolescent Health                      | 100                             | 0        | Nil                                   | Nil       |

<sup>#</sup> Subject syllabuses can be obtained via my.

accessible through

website at http://

#### 8.5 Summary of General Education and Discipline-specific Requirements

The following table summarises the number of subjects needed to satisfy the GE and DS requirements:

| Subject Nature | Number of<br>Compulsory Subjects | Number of<br>Elective Subjects |
|----------------|----------------------------------|--------------------------------|
| GE             | 8                                | 4 or 5                         |
| DS             | 5                                | 3                              |

#### 8.6 Progression Study Patterns

Students are normally required to complete a total of 15 - 18 credits per semester for two consecutive years and follow the progression study patterns specified in the tables below. All students are required to complete all three compulsory subjects: CCN2039 Fundamental Psychology for Health Studies, CCN2040 Sociology for Health Studies and CCN2230 Basic Health Assessment and Clinical Skills. They should complete TWO of them in Semester One and the remaining ONE in Semester Two of Stage One.

Students should ensure that all the DS and GE elective subjects they have selected to study satisfy the level, DS and GE requirements. It is the sole responsibility of students to ensure that they have completed all the requirements for graduation. The offering of electives is subject to adequate enrolment and availability of resources. Some subjects may require students to complete pre-requisites before enrolment. For details on pre-requisite requirements for individual subjects, please refer to Tables 8.3.1 and 8.4.1 on pages 10 - 12 and 14 respectively. reserves the right to change the study patterns if deemed appropriate.

Depending on qualifications at admission, students enrolled on the programme are required to complete a total of 60/62/63/65 credits and follow the respective progression study pattern as specified below.

Table 8.6.1a - Study Pattern I (60/62 Credits) of Associate in Health Studies

| Stage |                  | Semester One <sup>®</sup>                        |    | Semester Two <sup>@</sup> |  |    |  |
|-------|------------------|--|----|---------------------------|--|----|--|
|       | CCN1034          | Information and<br>Communication Technology      | GE | CCN1003                   | Chinese Communication for College Students           | GE |  |
|       | CCN2233          | Human Biology I                                  | DS | CCN2234                   | Human Biology II                                     | DS |  |
|       | CCN1043          | English for Academic Studies (Health Studies) I* | GE | CCN1044                   | English for Academic<br>Studies (Health Studies) II* | GE |  |
|       | OR               | (1100101 2000103) 1                              |    | OR                        | Studios (110mm Studios) 11                           |    |  |
|       | CCN1064          | Academic English                                 | GE | CCN1065                   | Academic English (Health                             | GE |  |
|       |                  | (Health Studies) I* (4 credits)                  |    |                           | Studies) II* (4 credits)                             |    |  |
| 1     | TWO of subjects: | the following compulsory                         |    | ONE of subjects:          | the following compulsory                             |    |  |
|       | CCN2039          | Fundamental Psychology for Health Studies        | GE | CCN2039                   | Fundamental Psychology for Health Studies            | GE |  |
|       | CCN2040          | Sociology for Health Studies                     | GE | CCN2040                   | Sociology for Health Studies                         | GE |  |
|       | CCN2230          | Basic Health Assessment and<br>Clinical Skills   | DS | CCN2230                   | Basic Health Assessment and<br>Clinical Skills       | DS |  |
|       |                  |  |    | ONE DS I                  | Elective Subject                                     | DS |  |
| Stage |                  | Semester One <sup>@</sup>                        |    |                           | Semester Two   |    |  |
|       | CCN1004          | Creative and Critical<br>Thinking                | GE | CCN1028                   | Elementary Statistics                                | GE |  |
| 2     | CCN2235          | Introduction to Pathophysiology and Pharmacology | DS | CCN2232                   | General Microbiology                                 | DS |  |
|       | TWO GE           | Elective Subjects                                | GE | TWO GE                    | Elective Subjects                                    | GE |  |
|       | ONE DS           | Elective Subject                                 | DS | ONE DS                    | Elective Subject                                     | DS |  |

<sup>&</sup>lt;sup>®</sup> Students may take the following DS elective subject(s) during the semester break or the Summer Term:

<sup>•</sup> CCN2256 Field Practice – General Health Care Setting

<sup>•</sup> CCN2257 Field Practice – Mixed Health Setting

<sup>\*</sup> Students admitted with Level 2 in HKDSE English Language (or its equivalents) are required to take CCN1064 Academic English (Health Studies) I and CCN1065 Academic English (Health Studies) II, while students admitted with Level 3 or above in HKDSE English Language (or its equivalents) are required to take CCN1043 English for Academic Studies (Health Studies) I and CCN1044 English for Academic Studies (Health Studies) II.

#### Table 8.6.1b - Study Pattern II (63/65 Credits) of Associate in Health Studies

for students required to take one additional GE elective subject

| Stage |                  | Semester One <sup>@</sup>                        |    | Semester Two <sup>@</sup> |  |    |  |
|-------|------------------|--|----|---------------------------|--|----|--|
|       | CCN1034          | Information and<br>Communication Technology      | GE | CCN1003                   | Chinese Communication for College Students           | GE |  |
|       | CCN2233          | Human Biology I                                  | DS | CCN2234                   | Human Biology II                                     | DS |  |
|       | CCN1043          | English for Academic Studies (Health Studies) I* | GE | CCN1044                   | English for Academic<br>Studies (Health Studies) II* | GE |  |
|       | OR               | (  |    | OR                        | ,  |    |  |
|       | CCN1064          | Academic English (Health Studies) I* (4 credits) | GE | CCN1065                   | Academic English (Health Studies) II* (4 credits)    | GE |  |
| 1     | THE C            |  |    | ONE C                     |  |    |  |
| 1     | TWO of subjects: | the following compulsory                         |    | ONE of subjects:          | the following compulsory                             |    |  |
|       | CCN2039          | Fundamental Psychology for Health Studies        | GE | CCN2039                   | Fundamental Psychology for Health Studies            | GE |  |
|       | CCN2040          | Sociology for Health Studies                     | GE | CCN2040                   | Sociology for Health Studies                         | GE |  |
|       | CCN2230          | Basic Health Assessment and<br>Clinical Skills   | DS | CCN2230                   | Basic Health Assessment and<br>Clinical Skills       | DS |  |
|       |                  |  |    | ONE DS I                  | Elective Subject                                     | DS |  |
| Stage |                  | Semester One <sup>@</sup>                        |    |                           | Semester Two   |    |  |
|       | CCN1004          | Creative and Critical Thinking                   | GE | CCN1028                   | Elementary Statistics                                | GE |  |
|       | CCN2235          | Introduction to Pathophysiology and Pharmacology | DS | CCN2232                   | General Microbiology                                 | DS |  |
| 2     | TWO GE           | Elective Subjects                                | GE | THREE G                   | E Elective Subjects                                  | GE |  |
|       | ONE DS           | Elective Subject                                 | DS |                           |  |    |  |
|       |                  |  |    | ONE DS I                  | Elective Subject                                     | DS |  |

<sup>&</sup>lt;sup>®</sup> Students may take the following DS elective subject(s) during the semester break or the Summer Term:

<sup>•</sup> CCN2256 Field Practice – General Health Care Setting

<sup>•</sup> CCN2257 Field Practice – Mixed Health Setting

<sup>\*</sup> Students admitted with Level 2 in HKDSE English Language (or its equivalents) are required to take CCN1064 Academic English (Health Studies) I and CCN1065 Academic English (Health Studies) II, while students admitted with Level 3 or above in HKDSE English Language (or its equivalents) are required to take CCN1043 English for Academic Studies (Health Studies) I and CCN1044 English for Academic Studies (Health Studies) II.

#### 8.7 Programme Curriculum Map

Table 8.7.1 below presents the mapping of the subjects available to students of the programme in relation to the intended learning outcomes as presented in Section 3.3. It denotes how each of the programme outcomes is introduced, reinforced and assessed. It is worth noting that the programme outcomes are achieved not just through the content of the subjects, but also the variety of learning and teaching activities through which the contents are delivered.

Furthermore, co-curricular student development activities organised by the Student Affairs Office of College of Professional and Continuing Education (CPCE), the Student Development Committee, the Students' Union or other organisations also contribute to the achievement of the programme outcomes.

## Key to Table 8.7.1:

- I The learning leading to the particular outcome is introduced in that subject
- R The learning leading to the particular outcome is reinforced in that subject
- A The learning leading to the particular outcome is assessed in that subject

 Table 8.7.1 – Programme Curriculum Map of
 Programme

| Subject<br>Code | Subject Title   | P-ILO-1<br>Communication * | P-ILO-2<br>IT and<br>Quantitative * | P-ILO-3<br>Problem<br>Solving * | P-ILO-4 Health<br>Care Knowledge<br>and Skills <sup>©</sup> | P-ILO-5<br>Critical<br>Thinking * | P-ILO-6<br>Ethics and<br>Professional<br>Attitudes * | P-ILO-7<br>Broadening � |
|-----------------|---|----------------------------|-------------------------------------|---------------------------------|---|-----------------------------------|--|-------------------------|
| GE Compuls      | ory Subjects  |                            |                                     |                                 |   |                                   |  |                         |
| CCN1001         | Elementary Chinese                                      | I,A                        |                                     |                                 |   |                                   |  |                         |
| CCN1003         | Chinese Communication for College Students              | I,A                        |                                     |                                 |   |                                   |  |                         |
| CCN1004         | Creative and Critical Thinking                          |                            |                                     | I                               |   | I,A                               |  |                         |
| CCN1028         | Elementary Statistics                                   |                            | I,A                                 |                                 |   |                                   |  | I                       |
| CCN1034         | Information and Communication Technology                |                            | I,A                                 |                                 |   |                                   |  |                         |
| CCN1043         | English for Academic Studies (Health Studies) I         | I,A                        |                                     |                                 |   |                                   | I  |                         |
| CCN1044         | English for Academic Studies (Health Studies) II        | R,A                        |                                     |                                 |   |                                   |  |                         |
| CCN1064         | Academic English (Health Studies) I (4 credits)         | I,A                        |                                     |                                 |   |                                   | I  |                         |
| CCN1065         | Academic English (Health Studies) I (4 credits)         | R,A                        |                                     |                                 |   |                                   |  |                         |
| CCN2039         | Fundamental Psychology for Health Studies               |                            |                                     | I                               | I   | R,A                               | I  | I                       |
| CCN2040         | Sociology for Health Studies                            |                            |                                     | I                               | I   | R,A                               |  | I                       |
| GE Elective S   | Subjects Subjects                                       |                            |                                     |                                 |   |                                   |  |                         |
| Subjects unde   | er Cluster of Human Nature, Relations and Development   |                            |                                     |                                 |   |                                   |  |                         |
|                 | er Cluster of Community, Organisation and Globalisation |                            |                                     |                                 |   |                                   |  |                         |
|                 | er Cluster of History, Cultures and World Views         |                            |                                     |                                 |   |                                   |  | I/R,A                   |
| Subjects unde   | er Cluster of Science, Technology and Environment       |                            |                                     |                                 |   |                                   |  |                         |
| Subjects unde   | er Cluster of Language and Communication                | I/R,A                      |                                     |                                 |   |                                   |  |                         |
| DS Compulse     | ory Subjects  |                            |                                     |                                 |   |                                   |  |                         |
| CCN2230         | Basic Health Assessment and Clinical Skills             | I                          |                                     | I,A                             | I,A   | I                                 | I,A  |                         |
| CCN2232         | General Microbiology                                    |                            |                                     | I                               | R,A   |                                   | R  |                         |
| CCN2233         | Human Biology I   |                            |                                     | I,A                             | I   |                                   |  |                         |
| CCN2234         | Human Biology II  |                            |                                     | R,A                             | R,A   |                                   |  |                         |
| CCN2235         | Introduction to Pathophysiology and Pharmacology        |                            |                                     | R,A                             | R,A   |                                   | I  |                         |
| DS Elective S   | Subjects  |                            |                                     |                                 |   |                                   |  |                         |
| CCN1112         | Basic Laboratory Techniques and Safety                  |                            |                                     | I                               | I,A   |                                   | I  |                         |
| CCN2191         | Introduction to Social Services in Hong Kong            |                            |                                     |                                 | I,A   |                                   | I,A  | I                       |
| CCN2231         | General Biochemistry                                    |                            |                                     | I                               | I,A   |                                   | ĺ  |                         |
| CCN2254         | Cell Biology  |                            |                                     | R                               | I,A   |                                   |  |                         |
| CCN2256         | Field Practice – General Health Care Setting            | I,A                        |                                     | I,A                             | R,A   | R                                 | R,A  |                         |
| CCN2257         | Field Practice – Mixed Health Setting                   | I,A                        |                                     | I,A                             | R,A   | R                                 | R,A  |                         |
| CCN2258         | Fundamental Concepts of Health and Nursing              | I                          |                                     | I,A                             | I,A   | R                                 | I,A  |                         |
| CCN2260         | Science of Human Movement                               |                            |                                     | I                               | I,A   |                                   |  |                         |
| CCN2284         | Molecular Biology                                       |                            |                                     |                                 | I   | R,A                               |  |                         |
| CCN3132         | Fundamentals of Chinese Medicinal Therapy               |                            | _                                   | R                               | R,A   | R                                 | R  | I                       |
| CCN3147         | Child and Adolescent Health                             | R                          |                                     | R,A                             | R,A   | R,A                               | R,A  |                         |

For the full outcome statements, please refer to Section 3.3.

#### 9. Medium of Instruction

English is the medium of instruction (the only exceptions are for language subjects other than English and a small number of subjects which have obtained special approval to be taught and assessed in Chinese and/or other languages, due to the nature and objectives of the subjects concerned). Chinese could only be used in small group discussions/tutorials/practical sessions if and when necessary. In the presence of non-Cantonese-speaking students, English should be used all the time. For details, please refer to the individual subject syllabuses obtainable via my.

accessible through the website at <a href="http://">http://</a>

#### 10. Teaching and Learning Methods

The teaching and learning philosophy underlying the programme is based on a holistic, diversified, and flexible approach – one which enables students to achieve the intended learning outcomes. Different teaching and learning methods are used. Some are more effective in building up students' subject knowledge while others contribute more to developing students' generic skills and professional competence.

Teaching and learning methods may vary from subject to subject and may include interactive lectures, tutorials, case-based learning, problem-based learning, simulation, role plays, group work, practicum, experiential learning, fieldwork, guest talks, company visits, and study tours, etc. The diversity of teaching and learning methods addresses the need to use the most appropriate ways to achieve the intended learning outcomes of each subject.

Teaching is conducted through lectures as well as tutorials and/or seminars. To enrich students' learning, subject lecturers not only play the role of introducing new concepts and imparting knowledge, but also act as facilitators to encourage students to share their ideas and experience through class discussions, case studies, oral presentations, and group activities. Laboratory sessions and/or practicum may be included for practical subjects to provide hands-on practice.

For DS subjects, more emphasis will be given to the competence-based and practical orientation of the curriculum.

#### 11. Assessment and Examinations

#### 11.1 Principles of Assessment

Assessment of learning and assessment for learning are both important for assuring the quality of student learning. Assessment of learning is to evaluate whether students have achieved the intended learning outcomes of the subjects that they have taken and have attained the overall learning outcomes of the academic programme at the end of their study at a standard appropriate to the award. Appropriate methods of assessment that are aligned with the intended learning outcomes will be designed for this purpose. The assessment methods will also enable the teacher to differentiate students' different levels of performance within the subject. Assessment for learning is to engage students in productive learning activities through purposefully designed assessment tasks.

Assessment will also serve as feedback to students. The assessment criteria and standards will be made explicit to students before the start of the assessment to facilitate student learning, and feedback provided will link to the criteria and standards. Timely feedback will be provided to students so that they are aware of their progress and attainment for the purpose of improvement.

#### 11.2 Role of Subject Assessment Review Panel

The Subject Assessment Review Panel (SARP) is responsible for monitoring the academic standard and quality of subjects and ratifying subject results. SARP reviews and finalises the subject grades at the end of each semester/summer term for submission to the Board of Examiners. SARP is also responsible for granting late assessments to students and deciding the form of late assessments.

SARP is chaired by the Director of or his delegate. Members of SARP include the relevant subject examiners/lecturers, and where appropriate, the Programme Leader, Assistant Programme Leaders and other co-opted members.

#### 11.3 Role of Board of Examiners

The Board of Examiners (BoE) meets at the end of each semester (including Summer Term if there are students who are eligible to graduate after completion of Summer Term subjects or the Summer Term study is mandatory for the programme) to review students' progress and is responsible to the College Board of CPCE for making decisions on:

- 1. the classification of awards to be granted to each student on completion of the programme;
- 2. de-registration cases; and
- 3. cases with extenuating circumstances.

The BoE is chaired by the Director of or his delegate. Members of the BoE include the Programme Leader, Assistant Programme Leaders and other co-opted members.

#### 11.4 Assessment Methods

Students' performance in a subject shall be assessed by continuous assessment and/or examinations, as deemed appropriate. Where both continuous assessment and examinations are used, the weighting of each in the overall subject grade has been clearly stated in this definitive programme document. To pass a subject, students must obtain a pass grade in both continuous assessment AND examination components, if any. Satisfying (or otherwise) the attendance requirement as stipulated in Section 6 will also affect the pass and failure of a student in a subject.

All assessment methods will be designed on the basis that they can assess the extent to which students have attained the intended learning outcomes. The methods may include objective questions, open-ended essays, group projects, field study, laboratory work, presentations, reflective journals, learning portfolios, case study, and various forms of classroom participation.

At the beginning of each semester, the subject lecturer will inform students of the details of the assessment methods to be used within the assessment framework as specified in the

definitive programme document. For details on assessment weighting of individual subjects, please refer to Tables 8.3.1 and 8.4.1 on pages 10 - 12 and 14 respectively.

#### 11.5 Academic Probation

If a student's cumulative Grade Point Average (GPA) is below 2.0, he/she will be put on academic probation in the following semester. Once the student is able to pull his/her cumulative GPA up to 2.0 or above at the end of the semester, the status of "academic probation" will be lifted. The status of "academic probation" will be reflected in the assessment result notification but not in the transcript of studies.

Students on academic probation are required to take a reduced study load in the following semester/summer term to help improve their academic performance. They should seek consultation from the Programme Leader on their study load in the probation period.

#### 11.6 Progression and De-registration

Students will normally have "progressing" status unless they fall within any one of the following categories, any one of which may be regarded as grounds for de-registration from the programme:

- (1) they have exceeded the maximum period of registration for that programme as specified in this document; or
- (2) their cumulative GPA is lower than 2.0 for two consecutive semesters <u>and</u> their Semester GPA in the second semester is also below 2.0; or
- (3) their cumulative GPA is lower than 2.0 for three consecutive semesters.

When a student falls within either one of the categories as stipulated above, the BoE shall de-register him/her from the programme without exception.

Notwithstanding the above, a student may be de-registered from the programme enrolled before the time frame specified in (2) and (3) above if his/her academic performance is poor to the extent that the BoE deems that there is not much of a chance for him/her to attain a GPA of 2.0 at the end of the programme.

The progression of students to the following academic year will not be affected by the GPA obtained in Summer Term, unless the Summer Term study is mandatory for all students of the programme and constitutes a requirement for graduation, and is so specified in this document.

If a student is not satisfied with the de-registration decision of the BoE, he/she can lodge an appeal. All such appeal cases will be referred directly to the CPCE Academic Appeals Committee (AAC) for final decision.

# 11.7 Grading

All subjects will be graded on the basis of Criterion-Referenced Assessment (CRA). Grades will reflect the extent to which a student has attained the intended learning outcomes. Grades are to be interpreted as follows:

| Subject<br>grade | Grade<br>point | Short<br>description         | Elaboration on subject grading description   |
|------------------|----------------|------------------------------|--|
| A+               | 4.5            | Exceptionally<br>Outstanding | The student's work is exceptionally outstanding. It exceeds the intended subject learning outcomes in all regards. |
| A                | 4.0            | Outstanding                  | The student's work is outstanding. It exceeds the intended subject learning outcomes in nearly all regards.        |
| В+               | 3.5            | Very Good                    | The student's work is very good. It exceeds the intended subject learning outcomes in most regards.                |
| В                | 3.0            | Good                         | The student's work is good. It exceeds the intended subject learning outcomes in some regards.                     |
| C+               | 2.5            | Wholly<br>Satisfactory       | The student's work is wholly satisfactory. It fully meets the intended subject learning outcomes.                  |
| С                | 2.0            | Satisfactory                 | The student's work is satisfactory. It largely meets the intended subject learning outcomes.                       |
| D+               | 1.5            | Barely<br>Satisfactory       | The student's work is barely satisfactory. It marginally meets the intended subject learning outcomes.             |
| D                | 1.0            | Barely<br>Adequate           | The student's work is barely adequate. It meets the intended subject learning outcomes only in some regards.       |
| F                | 0              | Inadequate                   | The student's work is inadequate. It fails to meet many of the intended subject learning outcomes.                 |

<sup>&</sup>quot;F" is a subject failure grade, whilst all others ("D" to "A+") are subject passing grades. No credit will be earned if a subject is failed.

#### 11.8 Grade Point Average

There are different types of Grade Point Average (GPA) as described below. All of them except Semester GPA will be shown in the transcript of studies.

#### **GPA** (Cumulative GPA)

At the end of each semester/summer term, a GPA (Cumulative GPA) will be computed as follows, and based on the grade point of all the subjects taken by the student up to and including the latest semester/summer term:

$$GPA = \frac{\sum_{n} \text{Subject Grade Point x Subject Credit Value}}{\sum_{n} \text{Subject Credit Value}}$$

where n = number of all subjects (inclusive of failed subjects) taken by the student up to and including the latest semester/summer term. For subjects which have been retaken, only the grade point obtained in the final attempt will be included in the GPA calculation.

Exempted, ungraded or incomplete subjects, and subjects for which credit transfer has been approved without a grade assigned to it, will be excluded from the GPA calculation. In addition, subjects from which a student has been allowed to withdraw (i.e. those with the grade "W") will be excluded. A student who is absent from an examination will be given a failure grade. The respective subject will be included in the GPA calculation and will be counted as "zero" grade point. The Cumulative GPA is thus the unweighted cumulative average calculated for all relevant subjects, including failed subjects (if a failed subject is retaken, only the grade obtained in the final attempt will be included) taken by a student from the start of the programme to a particular reference point in time. The Cumulative GPA is an indicator of overall performance and is capped at 4.0.

#### **Semester GPA**

The calculation of the Semester GPA is similar to the rules for the Cumulative GPA as described above, except that only subjects taken in that semester, including retaken subjects, will be included. This Semester GPA will be used to determine students' eligibility to progress to the next semester alongside with the Cumulative GPAs. However, the Semester GPA calculated for Summer Term will not be used for this purpose, unless the Summer Term study is mandatory for all students of the programme concerned and constitutes part of the graduation requirements.

#### **Award GPA**

When a student has satisfied the requirements for award, an Award GPA will be calculated to determine his/her award classification.

The calculation of the Award GPA is similar to the rules for the Cumulative GPA, except that only subjects within the programme curriculum requirement will be included. GE subjects for fulfilling the award requirements will also be included in the calculation of Award GPA.

Any subjects passed after the graduation requirement has been met or subjects taken on top of the prescribed credit requirements for an award shall not be taken into account in the grade point calculation for award classification. However, if a student attempts more elective subjects than the requirement for graduation in or before the semester within which he/she becomes eligible for an award, the elective subjects with a higher grade/contribution (with the exception of the additional subjects taken out of interest and not for satisfying the award requirements) shall be counted in the grade point calculation for award classification (i.e. the subjects attempted with a lower grade/contribution will be excluded from the grade point calculation for award classification), irrespective of when the excessive elective subjects are enrolled. The same principle applies to mutually exclusive compulsory subjects.

#### 11.9 Retaking Subjects

Students may retake any subject for the purpose of improving their grade without having to seek approval, but they must retake a compulsory subject which they have failed, i.e. obtained an F grade. If the failed subject is a mutually exclusive compulsory subject, a student may either retake that same subject or another mutually exclusive compulsory subject. If the failed subject is an elective subject, a student may retake that same subject or another elective subject from the same elective subject set.

Students wishing to retake passed subjects will be accorded a lower priority than those who are required to retake (due to failure in a compulsory subject) and can only do so if places are available, as well as the maximum study load of 21 credits per semester is not exceeded. Furthermore, if a student is eligible to graduate upon completion of all graduation requirements of his/her programme of study, he/she will not be allowed to retake any subject for the purpose of improving the subject grade or GPA.

The number of retakes of a subject is not restricted. While only the grade obtained in the final attempt of retaking (even if the retake grade is lower than the original grade for the originally passed subject) will be included in the calculation of the Cumulative GPA and Award GPA, the grades obtained in previous attempts will also be reflected in the transcript of studies. This applies to the retake of the same subject only, and in cases where students take another subject to replace a failed subject, the fail grade will be retained and taken into account in the calculation of the Cumulative GPA, despite the passing of the other subject. If a student retakes a previously passed subject and fails in the latest attempt, the credits accumulated for passing the subject in a previous attempt will remain valid for satisfying the credit requirement for award. However, the fail grade in the latest attempt will be included in the calculation of the Cumulative GPA and the Award GPA.

#### 11.10 Taking Additional Subjects after Graduation

Students may take additional subjects in the following semester for broadening purposes, after they have fulfilled the graduation requirements. In the case when Summer Term is mandatory for all students of a programme, students who have fulfilled the graduation requirements in Semester Two will be allowed to take additional subjects in Semester One of the following academic year, and not necessarily during Summer Term. However, students will be subject to the maximum study load of 21 credits per semester and the availability of places in the subjects concerned, and their enrolment will be as subject-based students only. The grades earned for subject-based students who have fulfilled all

the graduation requirements will not be calculated towards the students' Cumulative GPA or Award GPA and a separate transcript will be issued.

#### 11.11 Plagiarism and Dishonesty

Students should be honest in performing academic assignments and during examinations/tests. The College takes a very serious view against dishonesty in examinations/assessment and plagiarism in continuous assessment. In particular, all students should read the sections on "Conduct of Examinations" and "Academic Studies" in the Student Handbook.

Penalties ranging from disqualification to expulsion will be imposed in cases of proven dishonesty in examinations/assessment and/or plagiarism.

#### 11.12 Academic Dishonesty and Disciplinary Actions

Students who have committed disciplinary offences (including both academic and non-academic related matters) will be put on "disciplinary probation", which will be shown in their student record, assessment result notification, transcript of studies, and testimonial during the probation period until they leave

For students who have been awarded a failure grade as a result of disciplinary action, a remark "#" will be recorded against the concerned subject failure grade denoting "Disqualification of result due to academic dishonesty". The remark will appear on their assessment result notification and transcript of studies until they leave .

The remark normally covers the following misconduct cases:

- cheating in assessment work, tests or examinations
- aiding academic dishonesty
- plagiarism
- violating rules governing the conduct of examinations that are related to possible cheating

Students who have been recorded with the remark will also be subject to the penalty of the lowering of award classification by one level. The minimum of downgraded overall result will be kept at a pass.

Students who have been put on disciplinary probation will be deprived of certain privileges. Other penalties may also be imposed on students who have committed academic dishonesty and/or disciplinary offences. For details, please refer to the Student Handbook.

reserves the right to withhold the issuance of any certification of study to a student who has unsettled matters with the College or is subject to disciplinary action

#### 11.13 Guidelines for Award Classification

In using these guidelines for award classification, the BoE shall exercise its judgement in coming to its conclusions as to the award for each student, and where appropriate, may use other relevant information. The following guidelines are only for the BoE's reference in determining award classifications:

| Classification | Guidelines  |
|----------------|---|
| Distinction    | The student's performance/attainment is outstanding, and identifies him or her as exceptionally able in the field covered by the programme in question. |
| Credit         | The student has reached a standard of performance/attainment which is more than satisfactory but less than outstanding.                                 |
| Pass           | The student has reached a standard of performance/attainment ranging from just adequate to satisfactory.  |

#### 11.14 Student Appeals

A student may appeal on academic grounds. However, a student's disagreement with the marking done by the Subject Lecturer, or with a decision made by SARP/BoE, is *not* in itself an adequate ground for an appeal. The detailed procedures for appeal are set out in the Student Handbook.

#### 11.15 Exceptional Circumstances

Absence from an Assessment Component

If a student is unable to complete all the assessment components of a subject, due to illness or other circumstances which are beyond his/her control and considered by SARP as legitimate, SARP will determine whether the student will have to complete a late assessment and, if so, by what means. This late assessment shall take place at the earliest opportunity, and before the commencement of the following academic year (except for Summer Term, which may take place within 3 weeks after the finalisation of Summer Term results). If the late assessment cannot be completed before the commencement of the following academic year, the CPCE College Board Chairman shall decide on an appropriate time for completion of the late assessment.

The student concerned is required to submit an application for a late assessment in writing to within five working days from the date of the examination, together with any supporting documents. Where appropriate, applications for a late assessment will be referred to SARP for approval. A late assessment is not an automatic entitlement. Should a late assessment be granted, the examination will be regarded as a first assessment and the actual grade obtained will be awarded. Details of applications for a late assessment can be found in the Student Handbook.

Late assessments shall take place at the earliest opportunity, and before the commencement of the following academic year (except for Summer Term, which may take place within 3 weeks after the finalisation of Summer Term results).

#### Aegrotat Award

If a student is unable to complete the requirements of the programme in question for the award due to very serious illness, or other very special circumstances which are beyond his/her control, and considered by the BoE as legitimate, the CPCE College Board will determine whether the student will be granted an aegrotat award. An aegrotat award will be granted only under very exceptional circumstances.

A student who has been offered an aegrotat award shall have the right to opt either to accept such an award, or request to be assessed on another occasion to be stipulated by the BoE; the student's exercise of this option shall be irrevocable.

The acceptance of an aegrotat award by a student shall disqualify him/her from any subsequent assessment for the same award.

An aegrotat award shall normally not be classified, and the award parchment shall not state that it is an aegrotat award. However, the BoE may determine whether the award should be classified, provided that they have adequate information on the student's academic performance.

Other Particular Circumstances

A student's particular circumstances may influence the procedures for assessment, but not the standard of performance expected in the assessment.

#### 11.16 Other Regulations

Students of the programme are bound by all other regulations of

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#### **Graduation Requirement Checklist for Associate in Health Studies** (

To be eligible for the Associate in Health Studies award, students should fulfil all the graduation requirements listed in Sections (I) – (IV) below. Please put a " $\sqrt{}$ " in the appropriate boxes for the graduation requirements that you have fulfilled. For details of the graduation requirements, please refer to Sections 7 and 8 of this definitive programme document.

| Study<br>Patterns<br>Graduation<br>Requirements | Duay 1                          | Pattern I<br>8.6.1a)           | Study Pattern II (Table 8.6.1b) [taking one additional GE elective subject] |  |  |
|---|---------------------------------|--------------------------------|---|--|--|
|   | evel Requirements (Refer t      | to Section 8 for details)      | tuning one audition   | ar GD elective subject]                |  |
|   |                                 | ou have to attain for gradua   | tion.   |  |  |
| Total No. of                                    | □ 60 credits                    | □ 62 credits                   | □ 63 credits  | □ 65 credits                           |  |
| Credits   |                                 |                                |   |  |  |
| Level   | □ at least 30 credits of sub    | ojects at Level 2 or above     |   |  |  |
| Requirement                                     |                                 |                                |   |  |  |
|   | nents (Refer to Section 8.3     |                                |   |  |  |
| GE Compulsory                                   |                                 | nmunication for College Stu    |   |  |  |
| Subjects  |                                 | ary Chinese (for Non-Chine     | se Speakers)]   |  |  |
|   | □ CCN1004 Creative and          |                                |   |  |  |
|   | □ CCN1028 Elementary            |                                |   |  |  |
|   |                                 | and Communication Techno       |   |  |  |
|   |                                 | l Psychology for Health Stu    | dies  |  |  |
|   | ☐ CCN2040 Sociology for         | or Health Studies              |   |  |  |
|   | □ CCN1043 English for           | □ CCN1064 Academic             | = CCN1042 English for   | □ CCN1064 Academic                     |  |
|   | Academic Studies                | English (Health Studies)       | ☐ CCN1043 English for Academic Studies                                      |  |  |
|   | (Health Studies) I              | I (4 credits)                  | (Health Studies) I  | English (Health Studies) I (4 credits) |  |
|   | □ CCN1044 English for           | □ CCN1065 Academic             | □ CCN1044 English for   | □ CCN1065 Academic                     |  |
|   | Academic Studies                | English (Health Studies)       | Academic Studies  | English (Health Studies)               |  |
|   | (Health Studies) II             | II (4 credits)                 | (Health Studies) II   | II (4 credits)                         |  |
|   | (Hearth Studies) II             | 11 (4 creams)                  | (Hearth Studies) II   | 11 (4 creatis)                         |  |
| GE  | □ complete <u>4</u> GE elective | subjects                       | □ complete <u>5</u> GE elective   | subjects                               |  |
| Elective  |                                 | Fundamental Psychology         |   | Fundamental Psychology                 |  |
| Subjects  |                                 | d CCN2040 Sociology for        |   | d CCN2040 Sociology for                |  |
| J   |                                 | ctive subjects belong to at    |   | ctive subjects belong to at            |  |
|   | least 4 Cluster Areas           | 5                              | least 4 Cluster Areas   | ŷ C                                    |  |
|   | □ one of the elective subj      | ects is China-related          | □ one of the elective subj  | ects is China-related                  |  |
| (III) DS Require                                | ments (Refer to Section 8.4     |                                |   |  |  |
| DS Compulsory                                   | □ CCN2230 Basic Health          |                                | [2234 Human Biology II  |  |  |
| Subjects  | and Clinical Skills             |                                | [2235 Introduction to Patho   | physiology and                         |  |
|   | ☐ CCN2232 General Mic           |                                | macology  |  |  |
|   | □ CCN2233 Human Biol            | ogy I                          |   |  |  |
| DS  | □ complete 3 DS elective        | subjects                       |   |  |  |
| Elective  |                                 | subjects                       |   |  |  |
| Subjects  |                                 |                                |   |  |  |
|   |                                 |                                |   |  |  |
| (IV) Other Requ                                 | irements (Refer to Section      | 7 for details)                 |   |  |  |
| GPA   |                                 | erage (GPA) of 2.0 or above    | at the end of the programm  | ne                                     |  |
| Requirement                                     | □ have a formal qualificat      | tion in First Aid from a relev | ant certification body  |  |  |
|   |                                 |                                |   |  |  |

<sup>&</sup>lt;sup>#</sup> All subjects are of 3 credits each unless otherwise specified.



Section Two: Subject Syllabuses (Please click on each individual subject below to view or download the subject syllabuses.)

| Old<br>Subject<br>Code | New<br>Subject<br>Code | Subject Title                                      |
|------------------------|------------------------|--|
| CCN1001                | LCH1001                | Elementary Chinese                                 |
| <b>CCN1003</b>         | LCH1106                | Chinese Communication for College Students         |
| CCN1004                | SHDH1004               | Creative and Critical Thinking                     |
| <b>CCN1011</b>         | LCH1011                | Elementary French                                  |
| CCN1012                | SEHH1012               | Foundation of Traditional Chinese Medicine         |
| <b>CCN1014</b>         | SHDH1014               | Fundamental Visualisation Skills                   |
| <b>CCN1016</b>         | SEHH1016               | Introduction to Internet Technology                |
| CCN1019                | LCH1019                | Japanese I   |
| CCN1021                | BHMH1021               | Personal Financial Planning                        |
| CCN1022                | SHDH1022               | Personal Growth and Development                    |
| CCN1024                | LCH1024                | Putonghua for College Students                     |
| CCN1025                | SHDH1025               | The History and Culture of Hong Kong               |
| CCN1028                | SEHH1028               | Elementary Statistics                              |
| CCN1034                | SEHH1034               | Information and Communication Technology           |
| CCN1041                | BHMH1041               | Accounting for Non-Business Students               |
| CCN1042                | BHMH1042               | Economics and Society (for Non-Business Students)  |
| CCN1043                | LCH1043                | English for Academic Studies (Health Studies) I    |
| CCN1044                | LCH1044                | English for Academic Studies (Health Studies) II   |
| CCN1048                | SEHH1048               | Introduction to Linear Algebra                     |
| CCN1064                | LCH1064                | Academic English (Health Studies) I                |
| CCN1065                | LCH1065                | Academic English (Health Studies) II               |
| CCN1112                | SEHH1112               | Basic Laboratory Techniques and Safety             |
| CCN2001                | BHMH2001               | Introduction to Chinese Political and Legal System |
| CCN2002                | BHMH2002               | Introduction to Economics                          |
| CCN2003                | BHMH2003               | Introduction to Marketing                          |
| CCN2004                | BHMH2004               | Managing Organisations                             |
| CCN2005                | BHMH2005               | Organisational Behaviour                           |
| CCN2006                | BHMH2006               | Understanding Globalisation                        |
| CCN2007                | LCH2007                | Business Putonghua                                 |
| CCN2008                | SEHH2008               | Chemistry and Modern Living                        |
| CCN2009                | LCH2009                | Chinese for Academic Purposes                      |
| CCN2010                | LCH2010                | English for Workplace Communication                |
| CCN2011                | SEHH2011               | Environmental Science                              |
| CCN2012                | SHDH2012               | Experiencing Architecture                          |
| CCN2013                | SHDH2013               | Exploring Human Nature                             |
| CCN2014                | SEHH2014               | Food Hygiene and Nutritional Health                |
| CCN2015                | SHDH2015               | Gender Issues                                      |
| CCN2016                | LCH2016                | Grammar in Context                                 |
| CCN2017                | SHDH2017               | Introduction to Chinese Culture                    |

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| Old<br>Subject<br>Code | New<br>Subject<br>Code | Subject Title   |
|------------------------|------------------------|---|
| CCN2018                | LCH2018                | Introduction to Chinese Literature  |
| CCN2019                | LCH2019                | Introduction to Communication Studies                                     |
| CCN2020                | SHDH2020               | Introduction to Philosophy  |
| CCN2021                | SHDH2021               | Introduction to Political Science   |
| CCN2022                | LCH2022                | Japanese II   |
| CCN2023                | SEHH2023               | Light, Man and Environment  |
| CCN2024                | SHDH2024               | Logic and Reasoning   |
| CCN2025                | SHDH2025               | Love, Intimacy and Identity   |
| CCN2026                | SHDH2026               | Mass Media and Culture  |
| <b>CCN2027</b>         | LCH2027                | Oral Communication in English   |
| <b>CCN2028</b>         | SEHH2028               | Products and Materials in Modern Society                                  |
| CCN2029                | SHDH2029               | Professionals and the Society   |
| CCN2030                | SHDH2030               | Social Development in China   |
| CCN2031                | <b>SEHH2031</b>        | Statistics  |
| CCN2032                | SHDH2032               | The History and Culture of East Asia                                      |
| CCN2035                | SHDH2035               | Values and Ethics in Daily Life   |
| CCN2039                | SHDH2039               | Fundamental Psychology for Health Studies                                 |
| CCN2040                | SHDH2040               | Sociology for Health Studies  |
| CCN2043                | SHDH2043               | Digital Storytelling  |
| CCN2044                | SHDH2044               | Digital Visualisation in New Media  |
| CCN2045                | SEHH2045               | Healthy Ageing  |
| CCN2046                | SHDH2046               | Music, Mind and Human Behaviour   |
| CCN2047                | SHDH2047               | Understanding Society through Visual Arts                                 |
| CCN2048                | SHDH2048               | The History and Culture of Modern China                                   |
| CCN2049                | SHDH2049               | Chinese and Western Cultures  |
| CCN2050                | SHDH2050               | Creativity and Everyday Life  |
| CCN2051                | SHDH2051               | Positive Psychology in Daily Life   |
| CCN2052                | SHDH2052               | China in the Era of Globalisation   |
| CCN2053                | BHMH2053               | Chinese Management Wisdom   |
| CCN2055                | SHDH2055               | Exploring Culture through Field Trip                                      |
| CCN2056                | SHDH2056               | Exploring Life, Death and Human Relations in Traditional Chinese Thoughts |
| <b>CCN2057</b>         | SEHH2057               | Health and Fitness: Theory and Practice                                   |
| CCN2191                | SHDH2191               | Introduction to Social Services in Hong Kong                              |
| <b>CCN2201</b>         | SHDH2201               | Chinese Family and Culture  |
| <b>CCN2202</b>         | LCH2202                | Chinese Film and Fiction  |
| <b>CCN2203</b>         | LCH2203                | Classical Chinese Fiction   |
| <b>CCN2214</b>         | SHDH2214               | The Role of Chinese Women in Historical Development                       |
| <b>CCN2216</b>         | SHDH2216               | Wisdom in Eastern Tradition   |
| CCN2230                | SEHH2230               | Basic Health Assessment and Clinical Skills                               |

Section Two: Subject Syllabuses (Please click on each individual subject below to view or download the subject syllabuses.)

| Old<br>Subject<br>Code | New<br>Subject<br>Code | Subject Title                                    |
|------------------------|------------------------|--|
| CCN2231                | SEHH2231               | General Biochemistry                             |
| <b>CCN2232</b>         | <b>SEHH2232</b>        | General Microbiology                             |
| <b>CCN2233</b>         | <b>SEHH2233</b>        | Human Biology I                                  |
| <b>CCN2234</b>         | <b>SEHH2234</b>        | Human Biology II                                 |
| <b>CCN2235</b>         | <b>SEHH2235</b>        | Introduction to Pathophysiology and Pharmacology |
| <b>CCN2254</b>         | <b>SEHH2254</b>        | <u>Cell Biology</u>                              |
| <b>CCN2256</b>         | SEHH2256               | Field Practice - General Health Care Setting     |
| <b>CCN2257</b>         | <b>SEHH2257</b>        | Field Practice - Mixed Health Setting            |
| <b>CCN2258</b>         | SEHH2258               | Fundamental Concepts of Health and Nursing       |
| <b>CCN2260</b>         | <b>SEHH2260</b>        | Science of Human Movement                        |
| <b>CCN2282</b>         | LCH2282                | Chinese Creative Writing                         |
| <b>CCN2284</b>         | SEHH2284               | Molecular Biology                                |
| <b>CCN2329</b>         | LCH2329                | Classical Chinese Poetry                         |
| <b>CCN3132</b>         | <b>SEHH3132</b>        | Fundamentals of Chinese Medicinal Therapy        |
| <b>CCN3147</b>         | <b>SEHH3147</b>        | Child and Adolescent Health                      |

